

NEW ZEALAND MAORI MANAGER DUTIES



JOB TITLE: NZ Maori Manager	DEPARTMENT/UNIT: High Performance
CURRENT POSITION HOLDER: Vacant	REPORTS TO: The NZ Maori Coach in respect of your NZ Maori Manager duties; and to NZRU in respect of employment relationship matters.

PURPOSE OF THE POSITION:

To manage the operational and logistics requirements of the NZ Maori Team, assisting the NZ Maori Coaches to create a winning and totally professional environment.

Key Result Areas	Accountability Statement
<i>Scoreboard Targets</i>	<ul style="list-style-type: none"> To achieve the team's agreed scoreboard target
<i>Team Logistical Requirements</i>	<ul style="list-style-type: none"> Organise in consultation with key NZRU staff all team logistical requirements including; co-ordination of all travel; accommodation; outfitting; equipment needs etc Build effective relationships with external providers and other business networks to ensure all team requirements are met Co-ordinate all media interaction and releases where required
<i>Player Management</i>	<ul style="list-style-type: none"> Ensure all players understand their contractual obligations to NZ Rugby including key sponsors, promotions requirements etc To work with the NZRU Team Administrator to ensure all players comply with established requirements i.e. medical team, media, promotional obligations etc Provide information, support and feedback to the Coach and NZRU to enable team members to perform to their maximum potential Ensure all players are well versed on drug protocols and consequences
<i>Team Behaviour and Discipline</i>	<ul style="list-style-type: none"> Development of team protocols and standards in conjunction with the coaches and players Establish appropriate disciplinary standards within the contractual requirements of the Collective Employment Agreements and/or NZRU policies Ensure agreed team protocols are lived by all team members, through internal controls and reinforcement by team management Resolve any issues or conflict in a timely fashion, and foster a positive environment within the team As part of the management team provide leadership and direction for all team members
<i>Organisational Management</i>	<ul style="list-style-type: none"> Establish and maintain effective systems and processes to manage and monitor the team's operational management requirements Develop and manage the team's financial budget in conjunction with the NZRU Team Administrator Monitor expenditure to ensure that the budget is met Complete End of Tour and other requested reports as required and within agreed time frames
<i>Working Relationships</i>	<ul style="list-style-type: none"> Build and maintain working relationships with offshore counterparts and other key contacts to ensure that the campaign is effectively managed Develop and maintain relationships with other key managers in NZ rugby, NZRU and key stakeholders

	<ul style="list-style-type: none"> Promote NZ rugby, NZ rugby players and NZ rugby competitions on a world stage with the aim of growing the international fan base
<i>Team Management</i>	<ul style="list-style-type: none"> Lead own area of responsibility and provide expert advice on matters impacting own area to the management team Promote and foster a NZRU team culture where values such as; team organisation before self; hard work; service to stakeholders; honesty; integrity and achievement without arrogance are to the fore Provide strong direction and leadership to all members of the Management team Providing support, assistance and advice to the Coach as required Undertake performance reviews for the members of the Management Team, (excluding the Coach and Assistant Coach) in conjunction with the coach

RELATIONSHIPS/INTERACTIONS:

External	Internal
<ul style="list-style-type: none"> Media International Rugby Unions and Teams Referees and other game officials Fans Sponsors 	<ul style="list-style-type: none"> NZRU/NZRU personnel Head Coach All Blacks Management Players Team Support personnel Other coaches

Manager's Signature
Date:

Job Holder's Signature
Date: